



Nevada State Board of Massage Therapy

1755 E. Plumb Lane Suite 252

Reno, NV 89502

Phone (775) 687-9955

Fax (775) 786-4264

Website: <http://massagetherapy.nv.gov>

Existing regulations prohibit a person from operating a massage establishment, reflexology establishment or structural integration establishment unless the person has obtained a certificate to operate such an establishment from the Nevada State Board of Massage Therapy (NSBMT). Existing regulations also require the Board to issue the certificate if the applicant submits an application to the Board and complies with all applicable provisions of law. (NAC 640C.083). In addition, an establishment may employ only licensees to perform massage therapy, structural integration, or reflexology. The current establishment certificate along with a current license of all therapists must be displayed in a prominent location available for inspection.

Documents submitted with your application will not be returned. Keep a copy of your completed application, all attachments and a copy of your Money Order or Cashier's Check. **Do not send cash. Do not send a personal check. Do not send a business check.** Money order or Cashier's Check only through the mail.

If any of the below is missing, your incomplete application will be returned.

- Did you include a completed Establishment Certificate Application?
- Did you include your payment (money order or Cashier's Check only) and indicate how many massage and/or reflexology rooms you have at your Establishment?
- Did you include a copy of your Nevada Secretary of State business license?
- Did you include a copy of your local government (City or County) business license?
- Did you include a list of your services (menu with price list)?
- Did you include a photo of the entrance of your establishment?

Please mail your completed application, required documentation and fee (money order, Cashier's Check, or indicate request to be invoiced for credit card payment) to:

Nevada State Board of Massage Therapy

1755 E. Plumb Lane Suite 252

Reno, NV 89502

Processing of an application takes 10 to 15 business days. **Please plan ahead!**

Have questions? Call: 775-687-9955 or email: nvmassagebd@lmt.nv.gov.



| | | |
|--|----------------------------|--------------------------|
| Nevada State Board of Massage Therapy 1755 E. Plumb Lane, Suite 252 Reno, Nevada 89502 Phone (775) 687-9955 Fax (775) 786-4264 | New Establishment: | <input type="checkbox"/> |
| | Renewal: | <input type="checkbox"/> |
| | Certificate Update: | <input type="checkbox"/> |

NSBMT Establishment Certificate Application

Section 1: Establishment Application

| Business Information | | | Business Owner Information | | |
|---|-------|-----|-------------------------------|--|------------|
| Business Name (↑ please write above line ↑) | | | First Name | | Last Name |
| DBA (if applicable) | | | Birthdate | | |
| Physical Address (include suite number if applicable) | | | Previously Used Legal Name(s) | | |
| City | State | Zip | Business Phone | | Cell Phone |
| Mailing Address (if different from Physical Address) | | | Business Email: | | |
| City | State | Zip | Other Email Address: | | |

Section 2: Additional Business Owners

| Name | Birthdate | Phone Number |
|------|-----------|--------------|
| | | |
| | | |
| | | |
| | | |

Section 3: Type & Number of Rooms & Fees

| Massage | Structural Integration | Reflexology |
|---|------------------------|---|
| Number of Rooms: | | Number of Tables or Chairs (not in a room): |
| Massage/Structural Integration 1 Room - \$ - 2-7 Rooms - \$ 15.00 8-20 Rooms - \$ 25.00 21-40 Rooms \$ 35.00 40 + Rooms - \$ 50.00 | | Massage Establishment w/out Rooms & Reflexology Establishments 10 or fewer Chairs or Tables \$ 20.00 More than 10 Chairs or Tables \$ 40.00 |

Section 4: History and Licensing

| | | |
|---|-----|----|
| Aside from this establishment, have the owners ever operated a massage business? | Yes | No |
| Have any of the owners ever had a business or massage license revoked, suspended or denied? | Yes | No |

Please attach explanation for a response of "Yes" to the last two questions above.

Section 5: Additional Information and Criminal History

Location and dates of operation for all other massage establishments:

| Location (City/State) | Business Name | Dates of Operation | |
|-----------------------|---------------|--------------------|-----|
| | | From: | To: |
| | | From: | To: |
| | | From: | To: |
| | | From: | To: |

List all States in which the owners of this establishment have ever been licensed as a massage therapist:

| Name | State/Jurisdiction | License Number |
|------|--------------------|----------------|
| | | |
| | | |
| | | |
| | | |

List and describe reasons for revocation, suspension or denial of massage or business license:

| Business Name/Type of License | Location (City/State) | Reason |
|-------------------------------|-----------------------|--------|
| | | |
| | | |
| | | |
| | | |

List all arrests or convictions:

| Date | Charge | Location of Court (City/State) | Disposition |
|------|--------|--------------------------------|-------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Section 6: Acknowledgement and Signature

Certification: I declare that all information on this application is true and correct. I understand that any misrepresentations or omissions will be cause for denial of the Establishment Certificate.

Signature: _____

Date: _____

Print Name: _____

Title: _____

To pay via credit card, please check here. An employee of NSBMT will send additional information to the business email above.

For NSBMT Use Only