



## Nevada State Board of Massage Therapy

### \*\*\*NOTICE OF PUBLIC MEETING\*\*\*

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<b>LOCATIONS:</b>	<b>Nevada Legislative Building – Carson City</b> 401 South Carson Street, Suite 2134 Carson City, NV 89701
	<b>Videoconference To:</b> <b>Grant Sawyer Building – Las Vegas</b> 555 East Washington Avenue, Suite 4412 Las Vegas, NV 89101
<b>DATE:</b>	<b>September 5, 2018</b>
<b>TIME:</b>	<b>9:30 a.m. PDST</b>

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### AGENDA

**Please Note:** The Nevada State Board of Massage Therapy may 1) take agenda items out of order; 2) combine two or more items for consideration; or 3) remove an item from the agenda or delay discussion related to an item at any time. Reasonable efforts will be made to assist and accommodate individuals with disabilities who wish to attend the meeting. Please contact Sandy Anderson at 775.687.9951 ([sjanderson@lmt.nv.gov](mailto:sjanderson@lmt.nv.gov)), in advance, so that arrangements may be made. Public comment will be taken at the beginning and the end of the meeting. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030).

1. Call to order and roll call of Board Members.
2. Public comment. (Discussion Only) Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later meeting.
3. Discussion and possible action regarding the election of officers of the Board as provided for in NRS 640C.180. (For Discussion and Possible Action)
  - a. Chair

- b. Vice Chair
  - c. Secretary/Treasurer
4. Formal Hearing for Aaron Sachs – NVMT #5989 – NVMT-C-1704. (The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person.) (For Possible Action)
  5. Formal Hearing for Shifang Tian – NVMT #8961 – NVMT-C-1850. (The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person.) (For Possible Action)
  6. Formal Hearing for Jing Dai – NVMT #1858 – NVMT- S-1856. (The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person.) (For Possible Action)
  7. Formal Hearing for Juhua Lu – NVMT #8563 – NVMT- C-1859. (The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person.) (For Possible Action)
  8. Discussion, review and approval of Voluntary Surrender of a License In Lieu of Other Discipline for Rafael Garcia NVMT #5582 – NVMT-C-1837. (For Discussion and Possible Action)
  9. Discussion, review and approval of Voluntary Surrender of a License In Lieu of Other Discipline for Henry McCarthy NVMT #520 – NVMT-C-1740. (For Discussion and Possible Action)
  10. Application Review. (The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person.) (For Possible Action)
    - a. Review Application of Welton Bailey. (For Discussion and Possible Action)
    - b. Review Application of Shaikiera L. Armstrong. (For Discussion and Possible Action)
    - c. Review Application of Shawna M. McMillan. (For Discussion and Possible Action)
    - d. Review Application of Sarawan Soenderup. (For Discussion and Possible Action)
  11. Approval of applications approved and authorized by the Chairperson through July 31, 2018. (For Possible Action)
  12. Discussion and possible action regarding financial reports and budgetary approvals (For Discussion and Possible Action)
    - a. Discussion and possible action regarding review of 2018 Budget vs. Actual and acceptance of Fiscal Year 2018 financials to be sent to Coulson and Associates for Legislative Counsel Bureau mandated annual audit. (For Discussion and Possible Action)
    - b. Discussion and possible action regarding review of the Fiscal year 2019 Budget verses Actual Year-To-Date. (For Discussion and Possible Action)

- c. Discussion and possible action regarding decreasing Out-of-State Travel to FARB or changing the attendee. (For Discussion and Possible Action)
  - d. Discussion and possible action regarding increasing In-State Travel expenses to allow for costs associated with Board Facilitation and travel to Reno of 2 staff members, 5 Board members, and Deputy Attorney General Bhalla including airfare, hotel, and per diem. (For Discussion and Possible Action)
13. Discuss, amend and approve Board meeting minutes. (For Discussion and Possible Action)
  - a. June 27, 2018
  - b. July 25, 2018
14. Inspection Team Report (For Discussion)
15. Discussion and possible action regarding approval of programs meeting the criteria of NAC 640C. (For Discussion and Possible Action) (See attached list)
  - a. Massage Therapy Programs
  - b. Reflexology Programs
  - c. Structural Integration Programs
16. Discussion and possible action regarding extending the time frame for board and staff mediation/facilitation from 60 days to October 16<sup>th</sup> and 17<sup>th</sup> to allow 100% of the team to be present. (For Discussion and Possible Action)
17. Discussion and possible action regarding the Nevada State Board of Massage Therapy Policies and Procedures. (For Discussion and Possible Action)
  - a. 1.5.1 – Travel and Per Diem addressing the process for preauthorizing travel, reimbursing expenses for travel, and the documentation to support the expenses.
  - b. 5.1.1 – Internal Control Monitoring and Evaluation addressing the process for handling documentation to support the financial activities of the Board.
  - c. 5.2.1 – Reserves Policy addressing the amount of reserves to be maintained by the Board and the responsibility of the Board and the Executive Director to maintain these balances.
  - d. 8.1.1 – Board Compensation addressing the salary a board member may receive while engaged in business of the Board, including revising the salary and setting forth a definition of “engaged in business of the Board.”
18. Discussion and possible action regarding a statement from the Board regarding compliance with the Governor’s Finance Office – Division of Internal Audits recommendation. (For Discussion and Possible Action)
19. Discussion and possible action regarding submission of the response to the Governor’s Finance Office – Division of Internal Audits Boards Information Request. (For Discussion and Possible Action)
20. Discussion and possible action regarding adding a regulation to prescribe the requirements for a written Nevada jurisprudence examination covering Chapter 640C of NRS and NAC

that the Board will require to obtain and maintain a license and the possible frequency for taking the exam to maintain a license. (For Discussion and Possible Action)

21. Discussion and possible action regarding adding a continuing education course and/or test on Chapter 640C NRS and NAC as a requirement for renewal of a license including the possibility of providing continuing education for the course. (For Discussion and Possible Action)
22. Discussion and possible action regarding creating a course covering Chapter 640C NRS and NAC to be provided by the Board including the fee for the course. (For Discussion and Possible Action)
23. Discussion and possible action regarding Federation of State Massage Therapy Boards (FSMTB) Resolutions and Bylaw Changes to assist Delegate in voting during the Annual Meeting. (For Discussion and Possible Action)
24. Discussion and possible action regarding the usage of FSMTB's Massage Therapy Licensing Database (MTLD). (For Discussion and Possible Action)
25. Discussion and possible action regarding motion made during the June 27, 2018 Board meeting. The motion did not specifically state the Board's delegate for the FSMTB Annual meeting.
26. Discussion and possible action to draft a document/pamphlet with the new regulations to give to licensees. (For Discussion and Possible Action)
27. Public Comment
28. Adjournment no later than 4:30 PM (For Possible Action)

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Public Comment Agenda Item: There is a time designated at the beginning of the meeting and the end of the meeting for Public Comment. Members of the general public may bring matters not appearing on this Agenda to the attention of the Board or make comment on specific Agenda Items. The Board may discuss the matters not on the Agenda, but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future Agenda for action. In consideration of others who may also wish to provide Public Comment, please avoid repetition and limit your comments to no more than three (3) minutes.

Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual the Board may refuse to consider Public Comment.

Supporting material for this meeting may be requested from Sandy Anderson at 775.687.9955 ([sjanderson@lmt.nv.gov](mailto:sjanderson@lmt.nv.gov)) and is available at the Nevada State Board of Massage Therapy, 1755 E. Plumb Lane, Suite 252, Reno, Nevada 89502.

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Nevada State Board of Massage Therapy

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In accordance with NRS 241.020, this public notice and agenda was posted on or before August 28th, 2018, on the Nevada State Board of Massage Therapists website, <http://massagetherapy.nv.gov>, the State of Nevada's Public Notice Website, <https://notice.nv.gov>, and at the following locations:

Nevada State Board of Massage Therapists  
1755 E. Plumb Lane, Suite 252  
Reno, NV 89502

Grant Sawyer Building  
555 E. Washington Avenue  
Las Vegas, NV 89101

Nevada State Library  
100 South Stewart Street  
Carson City, NV 89701

Nevada Attorney General's Office  
100 N. Carson Street  
Carson City, NV 89701

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