



Nevada State Board of Massage Therapy

NOTICE OF PUBLIC MEETING

LOCATIONS:	Office of the Attorney General 100 North Carson Street, Mock Court Room Carson City, NV 89701
	Videoconference To: Grant Sawyer Building – Las Vegas 555 East Washington Avenue, Suite 4500 Las Vegas, NV 89101
DATE:	March 27, 2019
TIME:	9:00 a.m. PDST

Consent agenda items are shown in italics. The Consent Agenda contains matters of routine acceptance. The Board members may approve the consent agenda items as written or, at their discretion, may address individual items for discussion or change.

AGENDA

Please Note: The Nevada State Board of Massage Therapy may: 1) take agenda items out of order; 2) combine two or more items for consideration; or 3) remove an item from the agenda or delay discussion related to an item at any time. Reasonable efforts will be made to assist and accommodate individuals with disabilities who wish to attend the meeting. Please contact Sandy Anderson at 775.687.9951 (sjanderson@lmt.nv.gov), in advance, so that arrangements may be made. Public comment will be taken at the beginning and the end of the meeting. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030).

Public Comment Agenda Item: There is a time designated at the beginning of the meeting and the end of the meeting for Public Comment. Members of the general public may bring matters not appearing on this

Agenda to the attention of the Board or make comment on specific Agenda Items. Public comment may also be taken at other such times as requested as long as the request that public comment will not interrupt ongoing Board business. The Board may discuss the matters not on the Agenda but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future Agenda for action. In consideration of others who may also wish to provide Public Comment, please avoid repetition. The Board reserves the right to limit public comment to three minutes.

Prior to the commencement and conclusion of a contested case or quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment. See NRS 233B.126. Please be aware that after the quasi-judicial Board has rendered a decision in the contested case and, assuming this happens before adjournment, the Board may entertain public comment on the proceeding at that time.

1. Call to order and roll call of Board Members.
2. Public comment. (Discussion Only) Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later meeting. The Board will not restrict comments based on viewpoint.
3. Motion for reconsideration Thomasina J. Cotton – NVMT #8542 – NVMT-C-1827. (The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person.) (For Possible Action)
4. Formal hearing Thomasina J. Cotton – NVMT #8542 – NVMT-C-1827. (The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person.) (For Possible Action)
5. Formal Hearing for Keisha Curtis – NVMT #6266 – NVMT-C-1842. (The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person.) (For Possible Action)
6. Formal Hearing Aihua Wang – NVMT #8552 – NVMT-C-1884. (The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person.) (For Possible Action)
7. Formal Hearing Michelle Lu – NVMT #3364 – NVMT-C-1886. (The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person.) (For Possible Action)
8. Formal Hearing for Cai Feng Donovan – NVMT #408 – NVMT-C-1901. (The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person.) (For Possible Action)
9. Formal Hearing Lili Zhang – NVMT #2066 – NVMT-C-1903. (The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person.) (For Possible Action)

10. Voluntary Surrender Bradley Cook – NVMT # 2352 – NVMT-C-1911. (The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person.) (For Possible Action)
11. Application Review. (The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person.) (For Possible Action)
 - a. Review Application of Qi Feng. (For Discussion and Possible Action)
 - b. Review Application of Nathalie Landry. (For Discussion and Possible Action)
 - c. Review Application of Yanett Hernandez. (For Discussion and Possible Action)
 - d. Review Application of Charn C. Lee. (For Discussion and Possible Action)
 - e. Review Application of Bailing Li. (For Discussion and Possible Action)
 - f. Review Application of Pik Yuk Li. (For Discussion and Possible Action)
 - g. Review Application of Tiavera Robinson. (For Discussion and Possible Action)
 - h. Review Application of Jiahong Yao. (For Discussion and Possible Action)
12. Request to file action in Second Judicial District Court pursuant to NRS 640C.900 regarding the unlicensed activity of Randell Williams. (For Discussion and Possible Action)
13. *Consent Agenda Items – Board members may choose to request any item listed below be pulled for discussion and possible action. Any items not pulled may be approved in a single motion to approve the consent agenda excluding pulled items. (For Discussion and Possible Action)*
 - a. *Approval of applications approved and authorized by the Chairperson through February 28, 2019 (see Exhibit A). (For Possible Action)*
 - b. *Discussion and possible action regarding review and acceptance of the Fiscal Year 2019 Budget verses Actual Year-To-Date. (For Discussion and Possible Action)*
 - c. *Discussion and possible action regarding increasing the scanning and shredding contract for FY 2019 by \$4,000 to cover the costs of converting the inspection files to datafiles online. (For Discussion and Possible Action)*
 - d. *Discuss, amend and approve Board meeting minutes for January 23, 2019. (For Discussion and Possible Action)*
 - e. *Discussion and possible action regarding approval of Massage Therapy Programs meeting the criteria of NAC 640C. (For Discussion and Possible Action) (See attached list)*
 - f. *Review of recommended changes to policies approved with changes at the September 5, 2018 Board Meeting.*
 - i. *1.5.1 – Travel and Per Diem – including changes to clarify employee and board member compensation for travel after board business.*
 - ii. *5.1.1 – Internal Control Monitoring and Evaluation*
 - iii. *5.2.1 – Reserves Policy*
 - iv. *8.1.1 – Board Compensation – including changes to add compensation for prep for meetings that do not have a board packet and clarification of compensation for travel related to business of the Board.*

14. Discussion and possible action regarding financial reports and budgetary approvals. (For Discussion and Possible Action)
 - a. Discussion regarding the Fiscal Year 2018 Audit presented by Coulson & Associates. (For Discussion)
 - b. Discussion and possible action regarding the Fiscal Year 2020 Budget. (For Discussion and Possible Action)
 - c. Discussion and possible action regarding planning a Board Retreat for the Summer or Fall of 2019. (For Discussion and Possible Action)
15. Discussion and possible action regarding the usage of the Federation of State Massage Therapy Boards' (FSMTB) Massage Therapy Licensing Database (MTLD) as well as information regarding the Regulatory Education and Competency Hub (REACH) courses, CE Registry, and reflexology with information provided by FSMTB Executive Director Debra Persinger. (For Discussion and Possible Action)
16. Board Counsel report. (For Discussion)
17. Discussion and possible action regarding options concerning Board legal representation including the Office of the Attorney General and private counsel. (For Discussion and Possible Action)
18. Legislative Update including the status of Bills being tracked by the Executive Director and Board Counsel (see Exhibit B) including possible Board position on the bills listed below. (For Discussion and Possible Action)
 - a. AB 157
 - b. AB 166
 - c. SB 228
19. Discussion and possible action regarding Inspection Team Report and additional information requested as part of the regular reports to the Board. (For Discussion and Possible Action)
20. Discussion and possible action regarding modifying the existing complaint form. (For Discussion and Possible Action)
21. Discussion and possible action regarding tracking of complaints by staff for reporting to the Board. (For Discussion and Possible Action)
22. Discussion and possible action regarding the Nevada State Board of Massage Therapy Policies and Procedures. (For Discussion and Possible Action)
 - a. 7.1.1 – Workers' Compensation
 - b. 10.2.1 – Description of Chairperson
 - c. 10.3.1 – Description of Vice Chairperson
 - d. 10.4.1 – Description of Secretary/Treasurer
 - e. 10.5.1 – Description of Executive Director

23. Discussion and possible action regarding the performance evaluation of Executive Director Sandra Anderson including possible compensation review. (For Discussion and Possible Action)
24. Discussion regarding recommended future agenda items. (For Discussion)
25. Public comment. (Discussion Only) Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later meeting. The Board will not restrict comments based on viewpoint.
26. Adjournment no later than 4:30 PM (For Possible Action)

Supporting material for this meeting may be requested from Sandy Anderson at 775.687.9955 (sjanderson@lmt.nv.gov) and is available at the Nevada State Board of Massage Therapy, 1755 E. Plumb Lane, Suite 252, Reno, Nevada 89502.

In accordance with NRS 241.020, this public notice and agenda was posted on or before March 22, 2019, on the Nevada State Board of Massage Therapists website, <http://massagetherapy.nv.gov>, the State of Nevada's Public Notice Website, <https://notice.nv.gov>, and at the following locations:

Nevada State Board of Massage Therapists
1755 E. Plumb Lane, Suite 252
Reno, NV 89502

Grant Sawyer Building
555 E. Washington Avenue
Las Vegas, NV 89101

Nevada State Library
100 South Stewart Street
Carson City, NV 89701

Nevada Attorney General's Office
100 N. Carson Street
Carson City, NV 89701
