



Nevada State Board of Massage Therapy

NOTICE OF PUBLIC MEETING

LOCATIONS:	Office of the Attorney General 100 North Carson Street, Mock Court Room Carson City, NV 89701
	Videoconference To: Grant Sawyer Building – Las Vegas 555 East Washington Avenue, Suite 4500 Las Vegas, NV 89101
DATE:	January 23, 2019
TIME:	9:30 a.m. PST

AGENDA

Please Note: The Nevada State Board of Massage Therapy may 1) take agenda items out of order; 2) combine two or more items for consideration; or 3) remove an item from the agenda or delay discussion related to an item at any time. Reasonable efforts will be made to assist and accommodate individuals with disabilities who wish to attend the meeting. Please contact Sandy Anderson at 775.687.9951 (sjanderson@lmt.nv.gov), in advance, so that arrangements may be made. Public comment will be taken at the beginning and the end of the meeting. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030).

1. Call to order and roll call of Board Members.
2. Public comment. (Discussion Only) Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later meeting.
3. Formal Hearing for Manman Wang – NVMT #8350 – NVMT-C-1871. (The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person.) (For Possible Action)

4. Formal Hearing for Xiao Yan Wang – NVMT #404 – NVMT-C-1872. (The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person.) (For Possible Action)
5. Formal Hearing Lai Min Li – NVMT #8251 – NVMT-C-1885. (The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person.) (For Possible Action)
6. Formal Hearing Aihua Wang – NVMT #8552 – NVMT-C-1884. (The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person.) (For Possible Action)
7. Formal hearing Thomasina J. Cotton – NVMT #8542 – NVMT-S-1827. (The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person.) (For Possible Action)
8. Discussion and review of Citation Appeals. (For Discussion and Possible Action)
 - a. Craig Soucy. (For Discussion and Possible Action)
9. Application Review. (The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person.) (For Possible Action)
 - a. Review Application of Ming Zhu He. (For Discussion and Possible Action)
 - b. Review Application of Haili Chen. (For Discussion and Possible Action)
 - c. Review Application of Kaitlin P. VanDyke. (For Discussion and Possible Action)
 - d. Review Application of Irish A. Scott. (For Discussion and Possible Action)
 - e. Review Application of Rebecca M. Benitez-Perez. (For Discussion and Possible Action)
 - f. Review Application of Renee Mandrake. (For Discussion and Possible Action)
 - g. Review Application of Davey D. Garrett. (For Discussion and Possible Action)
 - h. Review Application of Pik Yuk Li. (For Discussion and Possible Action)
 - i. Review Application of Marie S. Graham. (For Discussion and Possible Action)
10. Approval of applications approved and authorized by the Chairperson through December 31, 2018. (For Possible Action)
11. Discussion and possible action regarding financial reports and budgetary approvals (For Discussion and Possible Action)
 - a. Discussion regarding the Fiscal Year 2018 Audit presented by Michael Coulson with Coulson & Associates. (For Discussion)
 - b. Discussion and possible action regarding review of the Fiscal Year 2019 Budget verses Actual Year-To-Date. (For Discussion and Possible Action)

- c. Discussion and possible action regarding the Fiscal Year 2020 Budget. (For Discussion and Possible Action)
 - d. Discussion and possible action regarding obtaining a Board credit card for Bianca Smith with a credit limit of \$3,000 for preauthorized spending approved in writing by the Executive Director or the Treasurer. (For Discussion and Possible Action)
 - e. Discussion and possible action regarding sending Bianca Smith to CLEAR NCIT Specialized Training in Austin, Texas April 7-11, 2019 including approximately \$1,700 travel and \$455 registration. (For Discussion and Possible Action)
 - f. Discussion and possible action regarding planning a Board Retreat for the Summer or Fall of 2019 including approval of increasing the budget to cover the costs of the meeting. (For Discussion and Possible Action)
 - g. Discussion and possible action regarding sending additional staff members to the FSMTB Executive Summit held April 18th and 19th in Cleveland, Ohio. Executive Director Anderson's travel is paid for by FSMTB. The cost for additional attendees will not exceed \$1,700 per attendee. (For Discussion and Possible Action)
12. Discussion and possible Action regarding supporting the cohesiveness of the Board including increasing the budget for In-State Travel by \$750 per Board member per travel date and increasing Board Pay by \$150 per Board member per additional travel day beyond the date of the meeting. (For Discussion and Possible Action)
 13. Discuss, amend and approve Board meeting minutes. (For Discussion and Possible Action)
 - a. October 17, 2018
 - b. November 7, 2018
 14. Inspection Team Report. (For Discussion)
 15. Discussion and possible action regarding authorizing Chair Huleva, Executive Director Anderson, and Board Counsel Platt to represent the Board during the 2019 Session of the Nevada State Legislature. (For Discussion and Possible Action)
 16. Legislative Update including the current status of bills being tracked by the Executive Director and Board Counsel (see attached Exhibit A). (For Discussion and Possible Action)
 17. Discussion and possible action regarding the Nevada State Board of Massage Therapy Policies and Procedures. (For Discussion and Possible Action)
 - a. Review of recommended changes to policies approved on September 5, 2018
 - i. 1.5.1 – Travel and Per Diem – including changes to clarify employee and board member compensation for travel after board business and whether the Board pays for the airfare if employee or board member goes into personal status after Board travel.
 - ii. 5.1.1 – Internal Control Monitoring and Evaluation
 - iii. 5.2.1 – Reserves Policy
 - iv. 8.1.1 – Board Compensation – including changes to add compensation for prep for meetings that do not have a board packet and clarification of compensation for travel related to business of the Board.

- b. 7.1.1 – Workers’ Compensation
 - c. 10.2.1 – Description of Chairperson
 - d. 10.3.1 – Description of Vice Chairperson
 - e. 10.4.1 – Description of Secretary/Treasurer
 - f. 10.5.1 – Description of Executive Director
18. Discussion and possible action regarding the usage of FSMTB’s Massage Therapy Licensing Database (MTLD). (For Discussion and Possible Action)
 19. Discussion regarding the Strategic Plan Strengths, Weaknesses, Opportunities and Threats (SWOT) as part of the Strategic Plan development to begin moving forward with setting goals. (For Discussion)
 20. Discussion and distribution of Board Member binders. (For Discussion)
 21. Discussion and review of Public Officials Workshop attended by Secretary/Treasurer Barnard. (For Discussion)
 22. Discussion and possible action regarding modifying the existing complaint form. (For Discussion and Possible Action)
 23. Discussion and possible action regarding tracking of complaints by staff for reporting to the Board. (For Discussion and Possible Action)
 24. Discussion regarding CLEAR board training report. (For Discussion)
 25. Discussion regarding recommended future agenda items. (For Discussion)
 26. Public Comment
 27. Adjournment no later than 4:30 PM (For Possible Action)

Public Comment Agenda Item: There is a time designated at the beginning of the meeting and the end of the meeting for Public Comment. Members of the general public may bring matters not appearing on this Agenda to the attention of the Board or make comment on specific Agenda Items. The Board may discuss the matters not on the Agenda, but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future Agenda for action. In consideration of others who may also wish to provide Public Comment, please avoid repetition and limit your comments to no more than three (3) minutes.

Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual the Board may refuse to consider Public Comment.

Supporting material for this meeting may be requested from Sandy Anderson at 775.687.9955 (sjanderson@lmt.nv.gov) and is available at the Nevada State Board of Massage Therapy, 1755 E. Plumb Lane, Suite 252, Reno, Nevada 89502.

In accordance with NRS 241.020, this public notice and agenda was posted on or before January 18, 2019, on the Nevada State Board of Massage Therapy website, <http://massagetherapy.nv.gov>, the State of Nevada's Public Notice Website, <https://notice.nv.gov>, and at the following locations:

Nevada State Board of Massage Therapy
1755 E. Plumb Lane, Suite 252
Reno, NV 89502

Grant Sawyer Building
555 E. Washington Avenue
Las Vegas, NV 89101

Nevada State Library
100 South Stewart Street
Carson City, NV 89701

Nevada Attorney General's Office
100 N. Carson Street
Carson City, NV 89701
