

# Nevada State Board of Massage Therapists

## Meeting Minutes

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**LOCATION:** Canyon Ranch Spa Training Room  
Venetian/Palazzo  
3355 Las Vegas Boulevard South, Suite 159  
Las Vegas, NV 89109

**DATES & TIMES:** November 30, 2016 – 9:00 a.m.  
December 1, 2016 – 9:00 a.m.

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**Wednesday – November 30, 2016 – 9:00 a.m.**

- 1. Call to order and roll call of Board Members** - Board members present: Chair – April Whiting, Vice Chair – Diane Huleva, Secretary/Treasurer Deirdre Strunk, Robin Graber, Margaret Westcamp, and Teresa Lopez. Gayle Ferruccio was not in attendance.
- 2. Public Comment (Discussion Only) Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later meeting.**

An email from Billie Shea was provided to all Board members to read and a copy attached to these minutes.

- 3. Discussion and possible action regarding the role of a Board Member and decorum at meetings (For Discussion and Possible Action) – Facilitated by Ann Wilkinson, Esq. and Colleen Platt, Esq. with Platt Law Group**

Ann Wilkinson provided a PowerPoint presentation to all Board members and staff. The power point provided information regarding the history of the Board, NRS clarification, how to handle disciplinary actions, suspensions and complaints at Board meetings. Discussion also included ethics, military applications, and possible conflict of interests as a Board member.

- 4. Discussion and possible action regarding the adoption of 2017 and 2018 meeting dates. (For Discussion and Possible Action)**

Sandy Anderson provided a schedule for potential meeting dates during 2017 and 2018. The available options for the Board included meeting quarterly, every eight weeks or ten weeks. Motioned by Diane Huleva, to meet every quarter, no second. Motion was withdrawn by Diane Huleva. Motion by Diane Huleva to meet every ten weeks on Wednesday, seconded by Deirdre Strunk, motion carried unanimously. Margaret Westcamp was out of the room during the vote.

Diane Huleva motioned to approve 2017 retreat dates of September 21-22, 2017 in the north and 2018 retreat dates September 20-21, 2018 in the south, seconded by Teresa Lopez. Motion carried unanimously. Margaret Westcamp was out of the room during the vote.

**5. Discussion and possible action regarding Board members and or staff attending the FARB Forum in San Antonio, Texas January 26-29, 2017. (For Discussion and Possible Action)**

No Discussion – This item was tabled.

**6. Discussion and possible action regarding streamlining the application process by eliminating the application request form and allowing applicants to apply online or print the application off the website. (For Discussion and Possible Action)**

No Discussion – This item was tabled.

**7. Discussion and possible action regarding adopting a policy or guidance for licensed massage therapists to address sexual responses by a client during massage. (For Discussion and Possible Action)**

No Discussion – This item was tabled.

**8. Discussion and possible action regarding changes to the Bill Draft Request the Board approved previously regarding Structural Integration (SI) and other changes proposed subsequent to the October 13, 2016 Special Meeting. (For Discussion and Possible Action)**

Colleen Platt made the Board's requested changes proposed subsequent to the October 13, 2016 bill draft. Colleen Platt and Sandy Anderson meet with the Physical Therapy Board to discuss the description of SI. The Physical Therapy Board requested modification of the description, and the description was modified with assistance from the industry stakeholders. Feedback from the Chiropractic Board was not received prior to the meeting. Colleen Platt requested approval from the Board to amend page twelve, subsection nine, motion by Diane Huleva to give Colleen Platt authority to amend page twelve, subsection nine, seconded by Teresa Lopez, motion carried unanimously. Colleen Platt requested approval from the Board to amend page ten Sec. 12 of the bill paragraph 2(b), motion by Diane Huleva to give Colleen Platt authority to amend page ten, section twelve, seconded by Teresa Lopez, motion carried unanimously.

Teresa Lopez would prefer the Board to remove all verbiage regarding SI from the bill before we move forward; however, she did not make a formal motion.

**9. Human Trafficking Presentation – Victor Vigna (For Discussion)**

Victor Vigna formerly from Las Vegas Metro Police Department provided some input on human trafficking. Mr. Vigna worked with Vice, ICE and undercover. Mr. Vigna presented information regarding the human sex trafficking in the Las Vegas area including lingo and slang terminology commonly used in communication with prostitutes, drug dealers, handlers or human trafficking victims. Mr. Vigna provided some feedback on the signs of prostitution and human trafficking.

## **10. Public Comment**

Margaret Westcamp voiced agreement with Teresa Lopez and recommended that the Board composition not be increased. She would like to make sure that the Board keeps the same number of Board members rather than adding the representatives from the additional two licensing groups.

## **11. Adjournment no later than 6:00 p.m.**

Meeting adjourn at 6:00 pm – Motioned by Diane Huleva, seconded by Deirdre Strunk, motion carried unanimously.

## **Thursday – December 1, 2016 – 9:00 a.m.**

**1. Call to order and roll call of Board Members** - Board members present: Chair – April Whiting, Vice Chair – Diane Huleva, Secretary/Treasurer Deirdre Strunk, Margaret Westcamp, and Teresa Lopez, Robin Graber and Gayle Ferruccio was not in attendance.

**2. Public Comment (Discussion Only) Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later meeting.**

No Public Comment.

Motion by Teresa Lopez to recess, seconded by Deirdre Strunk, motion carried unanimously.

**3. The Hearing Process Training – Facilitated by Colleen Platt Esq. and Ann Wilkinson Esq. (For Discussion)**

A mock hearing was conducted as practice for both Board members and staff. The training gave everyone the opportunity to ask questions during the process and increase understanding of the entire process.

**4. Sexual Harassment and Discrimination Training – Amy Taylor, Administrator Equal Employment Opportunity, State of Nevada Department of Administration, Division of Human Resource Management (For Discussion)**

Amy Taylor presented information to the Board and staff regarding sexual harassment and discrimination in the workplace.

**5. Discussion**

The Board appreciated the work of Canyon Ranch staff and Executive Chief Pete Ghione in the preparation of the meals during the retreat. Chief Pete shared his passion for cooking with good tasting organic foods to optimize health. He suggested visiting his website [www.cancercuisine.com](http://www.cancercuisine.com) for helpful hints and tips. Chief Pete recommended avoiding foods that

are high in pesticides or preservatives as well as beef. When shopping, he recommended looking for items that are low sugar and organic.

## **6. Public Comment**

Board members used the public comment portion of the meeting to make suggestions for future Board meeting topics. Due to a malfunction in the recording device, there is no audio from this portion of the meeting.

## **7. Adjournment no later than 4:00 p.m. (For Possible Action)**

Adjournment at 3:58 p.m.

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Public Comment Agenda Item: There is a time designated at the beginning of the meeting and the end of the meeting for Public Comment. Members of the general public may bring matters not appearing on this Agenda to the attention of the Board or make comment on specific Agenda Items. The Board may discuss the matters not on the Agenda, but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future Agenda for action. In consideration of others who may also wish to provide Public Comment, please avoid repetition and limit your comments to no more than three (3) minutes.

Prior to the commencement and conclusion of a contested case or a quasi judicial proceeding that may affect the due process rights of an individual the Board may refuse to consider Public Comment.

Supporting material for this meeting may be requested from Sandy Anderson at 775.687.9955 ([sjanderson@lmt.nv.gov](mailto:sjanderson@lmt.nv.gov)) and is available at the Nevada State Board of Massage Therapy, 1755 E. Plumb Lane, Reno, Nevada 89502.

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In accordance with NRS 241.020, this public notice and agenda was posted on or before November 22, 2016, on the Nevada State Board of Massage Therapists website, <http://massagetherapy.nv.gov>, the State of Nevada's Public Notice Website, <https://notice.nv.gov>, and at the following locations:

Nevada State Board of Massage Therapists  
1755 E. Plumb Lane, Suite 252  
Reno, NV 89502

Grant Sawyer Building  
555 E. Washington Avenue  
Las Vegas, NV 89101

Nevada State Library  
100 South Stewart Street  
Carson City, NV 89701

Nevada Attorney General's Office  
100 N. Carson Street  
Carson City, NV 89701

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