

**BOARD MEMBERS:**

April Whiting  
 Michael Smith  
 Diane Huleva  
 Robin Graber  
 Walter Lopez  
 Sandra Anderson  
 Sgt. Andrew McDermott



Nevada State Board  
 of Massage Therapists  
 1755 E. Plumb Lane Suite 252  
 Reno, NV 89502  
 Reno - Phone (775) 687-9955  
 Las Vegas – Phone (702) 486-2212  
 Fax (775) 786-4264

**Email:** [nvmassagebd@state.nv.us](mailto:nvmassagebd@state.nv.us)  
**Website:** <http://massagetherapy.nv.gov>

**AGENDA**

The Nevada State Board of Massage Therapists (NSBMT) is scheduled to hold its regularly scheduled meeting;

**DATE:** **December 18, 2015**

**START TIME:** **9:00 a.m.**

**LOCATION:** **VIDEO CONFERENCE LOCATIONS:**

**Las Vegas Location**

Nevada Department of Transportation  
 123 E Washington Ave. Building B  
 Training Room Las Vegas, NV 89109

or

**Carson City Location**

Nevada Department of Transportation  
 1263 S. Stewart St Room 301  
 Carson City, NV 89701

The mission of the Nevada State Board of Massage Therapists is to, through licensing and regulating the practice of massage, protect the public health, safety and welfare by ensuring that only qualified competent Massage Therapy Practitioners are licensed in the State of Nevada. It is our goal to balance the needs of the public with those of Licensed Massage Therapists, through development, implementation, enforcement, and continued improvement in the areas of therapist education, public safety, boundaries and ethics, in compliance with the highest standards set forth within the Massage Therapy Profession.

**Note: Public Comment Will Be Taken at the Beginning and the End of the Meeting.**



**9:00 a.m.**

**1. Public Comment**

**2. Roll Call of Board Members**

a. Introduction of New Board Member

i. Sandra Anderson

**3. Formal Hearing (For Possible Action)**

a. Jeremy West

b. Heriberto Soltero

c. Xiao Fei Kuang

d. Tiffany Jackson

e. Yan Li

f. Ping Zhang

**4. Probation Termination (For Possible Action)**

a. Molly Hansen

b. Suzie Kim

**5. Application Review (For Possible Action)**

a. Licenses Approved and Authorized by the Chairperson

b. Review Application of Lindsay Stec for Approval, Denial or Other Administrative Action Pursuant to NRS 640C.400 (2)(b)(3)

c. Review Application of Tobi Marie Lange for Approval, Denial or Other Administrative Action Pursuant to NRS 640C.400 (4) & NAC 640C.060

d. Review Application of Amy Lyons for Approval, Denial or Other Administrative Action Pursuant to NRS 640C.400 (4)

e. Review Application of Janet Bonner for Approval, Denial or Other Administrative Action Pursuant to NRS 640C.700 (3), (4) & (9)

f. Review Application of Amber Christensen for Approval, Denial or Other Administrative Action Pursuant to NRS 640C.700 (3)

**6. Financial Report Discuss/Review/Approve Budget and Budget Items (For Possible Action)**

a. 2016 Year To Date Budget

b. Approve 2014/2015 Audit

## **7. Discuss/Amend/Approve Board Meeting Minutes (For Possible Action)**

- a. October 16, 2015

## **8. Board Discussion/Review/Approve/Deny (For Possible Action)**

- a. Section 32, Senate Bill 68 of the 2015 Legislative Session
  - i. Transfer Applications, Criminal History and Education Issues
- b. Request to Add ITEC Exam to NAC 640C.050
- c. Approval of Board Retreat Contract for Santa Fe Station
- d. 2016 Board Meeting Schedule
- e. Acceptance or Rejection of Resignation of Executive Director, Lisa Cooper. Per NRS 640C.200 (3) and Potential Discussion and Action for Board Operations and Search for Successor of Executive Director Position
- f. Moving Las Vegas Office within the same complex – No information from Property Manager to date
- g. Purchase new Data Card Printer
- h. Executive Director Communication to Executive Committee

## **9. Inspection Numbers**

## **10. Public Comment**

## **11. Future Agenda Items**

- a. Senator Spearman Project: Volunteer Massage for VA Administration
- b. Continue working on new database Administration, Inspection & Board Meeting
- c. Purchase/Rental of Vehicles for Inspection department
- d. Training of Board Members for Inspection department
- e. Job Descriptions
- f. SOP Manual
- g. 360 Reviews
  - i. H&H Strategic Partners, LLC
  - ii. Quantum Workplace
- h. Sanitation Regulations
- i. Current FuZuBa Curriculum
- j. Invitations to each school to attend Board Meetings
- k. Check the language on continuing education forms

## **12. Adjournment No Later than 4:30 PM (For Possible Action)**

### **Note:**

1. Items may be taken out of order
2. Items may be combined for consideration by the Public Body
3. Items may be pulled or removed from the Agenda at any time.
4. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.030)

**Public Comment Agenda Item:** There is a time designated at the beginning of the meeting and the end of the meeting for Public Comment. Members of the general public may bring matters not appearing on this Agenda to the attention of the Board or make comment on specific Agenda Items. The Board may discuss the matters not on the Agenda, but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future Agenda for action. In consideration of others who may also wish to provide Public Comment, please avoid repetition and limit your comments to no more than three (3) minutes.

Prior to the commencement and conclusion of a contested case or a quasi judicial proceeding that may affect the due process rights of an individual the Board may refuse to consider Public Comment.

**Accommodations:** Nevada State Board of Massage Therapists will make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. Should special arrangements for the meeting be necessary, please notify the Nevada State Board of Massage Therapists in writing as soon as possible at:

NSBMT

Attn: Lisa Cooper  
1755 E. Plumb Lane Suite 252  
Reno, NV 89502

Or by phone

(775) 687-9955

**The Agenda was posted at the following places:**

Grant Sawyer Building, 555 E. Washington Avenue, Las Vegas, NV  
Nevada State Library, 100 South Stewart Street, Carson City, NV  
Attorney General's Office, 100 N. Carson Street, Carson City, NV  
Attorney General's Office, 5420 Kietzke Lane, Suite 202, Reno, NV 89511  
Carson City Public Library, 901 North Rook Street, Carson City, NV  
Department of Public Safety, 500 Wright Way, Carson City, NV  
Nevada State Board of Massage Therapists Website  
Nevada State Board of Massage Therapists, 1755 E. Plumb Lane Suite 252, Reno, NV 89502  
Nevada Public Notice Website – [www.notice.nv.gov](http://www.notice.nv.gov)